

**U.S. Department of Justice**



National Domestic Communications Assistance Center  
Executive Advisory Board  
Meeting Minutes  
December 4, 2018

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**Appendix A**



## **National Domestic Communications Assistance Center**

### **EXECUTIVE ADVISORY BOARD**

December 4, 2018

#### **Call to Order – Welcome and Introduction**

Preston Grubbs, *Chairman*

#### **Introduction of EAB Members & Chairman's Remarks**

Preston Grubbs, *Chairman*

#### **NDCAC Update**

Marybeth Paglino, *NDCAC Director*

- Review of NDCAC activity since last meeting
- NDCAC's Law Enforcement website

#### **Overview of “Low-Hanging Fruit: Evidence-Based Solutions to the Digital Evidence Challenge”**

- Center for Strategic International Studies (CSIS) staff

#### **Report of the Administrative Subcommittee**

Mr. Derrick Driscoll, *Subcommittee Chairman*

- Streamlining the Report submission process
- Member Status
- Communications Plan - NDCAC introductory video

#### **Report of the Technology Subcommittee**

Mr. Michael Sachs, *Subcommittee Chairman*

- Activity since last meeting
- Framework for next Report to the Attorney General

#### **Acknowledgement of Submitted Comments**

Preston Grubbs, *Chairman*

#### **Establishing EAB Schedule of Future Meetings**

Alice Bardney-Boose, *Designated Federal Officer*

#### **Adjournment**

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**Appendix B**



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NDCAC EAB Members		
Name	Title	Organization
Alice Bardney-Boose <sup>†</sup>	Designated Federal Officer	Federal Bureau of Investigation
David Bowers	Inspector in Charge, Security & Crime Prevention	US Postal Inspection Service
Christopher Bubb <sup>†</sup>	Attorney, Office of the General Counsel (OGC)	Federal Bureau of Investigation
James A Cannon	Sheriff, Charleston County Sheriff's Office	Major County Sheriffs
Michael D'Ambrosio	Deputy Assistant Director, Office of Investigations	US Secret Service
Alysa Erichs	Assistant Director, Information Management	Immigration and Customs Enforcement
G. Clayton Grigg	Deputy Assistant Director, Operational Technology Division	Federal Bureau of Investigation
Preston Grubbs	Assistant Administrator, Operational Support Division	Drug Enforcement Administration
Patrick Haggan	First Assistant District Attorney, Suffolk County DA	National District Attorney's Association
Mark A. Keel	Chief, South Carolina Law Enforcement Division	Association of State Criminal Investigative Agencies
Lenny Millholland	Sheriff, Frederick County Sheriff's Office	National Sheriffs Association
Christopher Noelck	Special Agent in Charge, Investigative Operations, Iowa Department of Public Safety	National Narcotics Officers' Associations' Coalition
Thomas G. Ruocco	Assistant Director/Chief, Criminal Investigations Division, Texas Department of Public Safety	International Association of Chiefs of Police
Michael Sachs	Executive Assistant District Attorney, County of New York District Attorney's Office	Association of Prosecuting Attorneys
Henry Stawinski	Chief of Police, Prince George's County	Major City Chiefs
Paul Vanderplow	Chief, Special Operations Division	Bureau of Alcohol, Tobacco, and Firearms
Peter Winn <sup>†</sup>	Chief Privacy and Civil Liberties Officer, ODAG	Department of Justice

<sup>†</sup> Non-Voting Member

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**Appendix C**



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### Members of the Public in Attendance

Robert Alexander  
Charles Beaumont  
Robert Bone  
William Carter  
Jennifer Daskal  
David Martin  
Terrence Nelson  
Anthony Schartman